July 2024

Dear Parents and Carers

As we complete another year at The Coleshill School, we would like to thank you for your ongoing support.

They say it takes a ‘village to raise a child’ and I thank you for your trust, communication and support to ensure that your child is able to grow, develop and flourish in a safe and healthy environment. All of us (both home and school) have many roles one of which is to reinforce and instill high standards and expectations to support our school and its continued improvement for every child. We continue to make positive changes that benefit our students and their ability to reach their potential, achieving academic success, preparing them for their next steps. This includes changing the timings of lessons within the school day, please see below for more details. We are incredibly proud of our students, and they both inspire and challenge us to continue to work hard for them every day.

We are writing to inform you of the arrangements for the end of this academic year, the return to school in September and key dates for the academic year 2024-2025.

**Last day arrangements**

Our last day at school is Friday 19th July, with students finishing and leaving the school site at 3.10pm (normal finishing time).

**Return to School**

Schools within The Arthur Terry Learning Partnership (which includes the Coleshill School) will be having two training days (on Monday 2nd September and Tuesday 3rd September 2024). This will enable us to work collaboratively and plan together for the benefit of our students.

Therefore, the start of term will be staggered for students (please read carefully below). This is for us to ensure that students have dedicated time to discuss the positive learning behaviours we expect of all our students and what this means for them in lessons and around the school. This will continue to support our values of ‘Work hard, Be kind, Take responsibility’ and our drive to ensure that we have the highest standards and expectations that will be demonstrated by all:

* Wednesday 4th September 2024: Just Years 7, 12 and 13
* Thursday 5th September 2024: Just Years 7, 9, 11, 12 and 13
* Friday 6th September 2024: All students in all year groups at school

*Students will arrive on the day as outlined above by 8.35am and in line up by 8.40am (except year 12 & 13). The school day finishes at 3.10pm for all students.*

**Changes to timings of lessons within the normal school day**

After careful consideration and review of recent educational research, we have decided to adapt the school day, so that there will only be one lesson after lunch.

This change is being made to support our students' learning and well-being. Research has shown that shorter, more focused periods of learning, particularly in the afternoon, can enhance students' attention, retention, and overall academic performance

We will be continuing our offer of free breakfast which we are funding, which is available until 8.20am each day. Our break service will now be five minutes longer, offering students an opportunity for food late morning.

*Please be reassured that the number of learning hours will not change, and the start and end of school does not change.*

As per the table below. Starting from September 2024, for all students, the school timings/lessons will be:

|  |  |
| --- | --- |
| Until 8.20am | Breakfast service |
| On site by 8.35am | Be in school |
| 8.40am | At line up |
| 8.45-9.05am | Line up- standing assembly & registration |
| 9.05-10.05am | Period 1 |
| 10.05-11.05am | Period 2 |
| 11.05-11.30am | Break service |
| 11.30-12.30am | Period 3 |
| 12.30-1.30pm | Period 4 |
| 1.30- 2.10pm | Lunch service |
| 2.10-3.10pm | Period 5 |
| 3.10pm (bell rings) | Leave lesson and school when the bell goes |

If you have any questions or queries related to the above changes, please contact Adam Bailey (Assistant Headteacher) Behaviour & Culture via [bailey.a@thecoleshillschool.org](mailto:bailey.a@thecoleshillschool.org)

**All of us understanding the importance of being in school, on time and getting to lessons quickly**

To support your child’s learning and personal development, attending school each day and ensuring that they arrive to school on time (before 8.35am) is important. This will ensure they don’t miss any learning and could help to support their mental health and well-being by being prepared and ready to engage positively with the day, with the support of their form tutor.

**All of us supporting to create a culture of high expectations & standards**

Students are expected to arrive in full school uniform, equipped and ready for learning. We appreciate your ongoing support with your child’s return to school by ensuring they have the correct uniform and equipment (including their i-pad). **The Coleshill Handbook** clearly outlines the schools’ expectations and standards, including school uniform, school PE kit and equipment.

If you require any additional support, help or guidance regarding the above, please do not hesitate to contact the relevant phase leader and we will be able to discuss this with you in greater depth.

**Important Dates**

See below for a full list of term dates (these are also shown on our website):-

|  |  |
| --- | --- |
| **AUTUMN TERM 2024** | |
| Staff Training Day | Monday 2nd September 2024 |
| Staff Training Day | Tuesday 3rd September 2024 |
| Term Starts (Years 7,12 & 13) | Wednesday 4th September 2024 |
| Term Starts (Years 7, 9, 11, 12 & 13) | Thursday 5th September 2024 |
| Term Starts (All Years) | Friday 6th September 2024 |
| Half Term | Monday 28th October to Friday 1st November 2024 |
| Staff Training Day | Friday 29th November 2024 |
| Term Ends | Thursday 19th December 2024 |
| Staff Training Day | Friday 20th December 2024 |
| Christmas Holiday | Monday 23rd December 2024 to Friday 3rd January 2025 |
|  | |
| **SPRING TERM 2025** | |
| Staff Training Day | Monday 6th January 2025 |
| Term Starts | Tuesday 7th January 2025 |
| Half Term | Monday 17th February to Friday 21st February 2025 |
| Term Ends | Friday 11th April 2025 |
| Easter Holiday | Monday 14th April to Friday 25th April 2025 |
|  |  |
| **SUMMER TERM 2025** | |
| Staff Training Day | Monday 28th April 2025 |
| Term Starts | Tuesday 29th April 2025 |
| May Bank Holiday | Monday 5th May 2025 |
| Half Term | Monday 26th May to Friday 30th May 2025 |
| Staff Training Day | Friday 4th July 2025 |
| Term Ends | Friday 18th July 2025 |
| Staff Training Day | Monday 21st July 2025 |

**All of us ensuring our students are Safeguarded & Supported**

During the school holidays, if you have a safeguarding issue, please see the list of contacts below:

1. Warwickshire Multi-Agency Support Hub (MASH team) on 01926 410410
2. Or Solihull Multi-Agency Support Hub (MASH team) on 0121 7884300
3. If it is an emergency please contact the police directly by dialling 999

For any additional support, please check our school website for the relevant links. This information can be found on the website under parents-safeguarding via the web address <https://coleshill.warwickshire.sch.uk/parents/safeguarding/>

Wishing your family a restful summer break.

Yours faithfully

**Miss R. Brindley**

Head of School