THE COLESHILL SCHOOL PROSPECTUS

WORK HARD, BE KIND, TAKE RESPONSIBILITY 2024/25









CONTENTS

Welcome	
Vision & Values	
Rewards	
Attendance & Travel to School	
Uniform & PE Kit	
Equipment	
The School Day	
Enrichment	
Curriculum	
iPads & E-Safety	
SEND & Inclusion	
Careers	
Wellbeing	



WELCOME







DEAR PARENTS AND CARERS.

Welcome to The Coleshill School, where we extend a warm welcome to all prospective parents and students.

At The Coleshill School, we are committed to fostering an environment that upholds high academic standards while embracing ethical inclusivity at its core. Our guiding principles are centered around working hard, being kind, and taking responsibility. As you embark on this exciting journey with us, we invite you to explore how we combine academic support and challenge with compassion and personal accountability. Our goal is to ensure that every student thrives both academically and morally in our vibrant educational community, preparing them to contribute to the world around them.

We are proud to be part of the Arthur Terry Learning Partnership, a growing multi-academy trust that includes several primary and secondary schools across Birmingham, North Warwickshire, and Staffordshire. With a large community of students and staff, we serve diverse communities, all united by the ATLP philosophy and values, where students remain at the heart of everything we do. Our partnership with the Arthur Terry National Teaching School also allows us to recruit excellent teachers and ensure that our practices are informed by the latest evidence to improve outcomes for our students. We are proud of our school, and we look forward to working with you and your child.

Best wishes

Miss R Brindley Head of School

VISION & VALUES





OUR VISION

At The Coleshill School we strive to improve student outcomes & life chances through an ambitious curriculum that ensures all of our students are equipped with the knowledge, skills and understanding to build relationships and to connect and engage with society beyond their school and community. All students have access to a powerful and knowledge rich curriculum, that empowers them to be successful, grow and flourish as unique individuals, whilst equipping them with real life skills and experiences. Students are thus able to develop a sense of self and take control of their own destiny.

HOW DO WE ACHIEVE OUR VISION?

- By embedding a clear value system that holds staff and students to account. All staff and students are aware of their roles in ensuring that we Work Hard, Be Kind and Take Responsibility and this is explicitly taught to students as well as forming a key part of staff professional development.
- By creating a culture where teachers can teach and students can learn. A calm and purposeful environment is what we expect to give all students the very best chance of success. Our high expectations of student conduct help prepare students for life beyond school.
- By developing a knowledge-rich curriculum that is well sequenced and gives all students the opportunity to learn and grow in all of their subjects. Our curriculum offer is regualrly reviewed and our staff are passionate about ensuring our students receive the very best there is to offer
- By adopting a trauma informed approach that encourages staff to form positive working relationships with students and considers the 'whole' child and their experiences in life to ensure we support them in the most appropriate and effective way both in and out of lessons. This helps students to feel valued and a sense of belonging at our school.
- By regularly reviewing the progress, conduct and development of our students and intervening at the earliest opportunity to ensure that students, parents and carers feel supported and there is opportunity for change and for growth.
- By embracing new technologies and systems to enhance the learning experience of students. Our 1:1 device strategy forms a key part of our teaching and learning strategy and brings new and exciting opportunities to students to enhance their school experience.

OUR VALUES





WORK HARD

We encourage and work with our students so that they are confident and courageous enough to try their best at all times. We expect students to put effort in to their organisation and their uniform so as not to detract from their learning. Our aim is for students to be able to overcome challenges and work through any problems with the right attitude. The focus is very much on fostering a culture of success and for students to identify what success means to them.



BE KIND

At the core of our school community is kindness. We expect our students to be kind and respectful to one another, to all staff and to extended members of our community. This means taking care with our words and not making physical contact with another individual for any reason. Students are encouraged to demonstrate good manners and politeness. We ask our students to be kind to our school, picking up litter and taking care to tidy up after themselves. As a responsible member of our school, students should take care of one another and report any incidences of unkindness.



TAKE RESPONSIBILITY

Taking responsibility for themselves and their actions is a fundamental skill that students must learn in order to be successful in both school and life. In school this means students must follow instructions and meet our high expectations. They should be focused on their learning and ensure their punctuality and attendance to lessons is excellent. By taking responsibility for themselves and all aspects of their school life they have the very best chance of success.

WORK HARD



HOW DO WE SHOW THAT WE 'WORK HARD'

- By putting learning as our top priority
- By trying our best at all times
- By ensuring we are organised and prepared for school by being fully equipped and in correct uniform
- By overcoming challenges and not giving up
- By working through problems both in and out of the classroom
- By having a positive attitude to learning
- By contributing to the culture of success in the school
- By catching up on any missed work through absence
- By making the most of the opportunities, experiences and expertise available
- By recognising and striving for our full potential
- By attending and staying in lessons





BE KIND



HOW DO WE SHOW THAT WE CAN 'BE KIND'

- By actively being kind, respectful and welcoming to everyone
- By being polite and demonstrating good manners
- By saying 'please' and 'thank you'
- By helping and caring for others when they need it
- By choosing our words and actions carefully
- By using appropriate language and not swearing
- By taking care to consider the wishes, needs and concerns of others
- By taking care of our school environment through clearing up rubbish and keeping our areas tidy and free of litter
- By being thoughtful, truthful and considerate
- By calling out inappropriate behaviour and ensuring it is reported
- By always doing the right thing





TAKE RESPONSIBILITY



HOW DO WE SHOW THAT WE 'TAKE RESPONSIBILITY'

- By accepting responsibility for our own words and actions
- By ensuring we comply with school rules and expectations
- By attending school on time every day
- By attending all lessons on time every day
- By acknowledging when we get things wrong and taking steps to repair situations and relationships
- By being in the correct uniform each day
- By having the correct equipment every day including iPad
- By having a timetable and knowing which lessons to go to each day
- By asking for support if you need it
- By prioritising learning and focusing on what we need to do to improve
- By representing The Coleshill School with pride
- By always being a role model for others





REWARDS

Rewards are used to praise, recognise and motivate students that are adhering to the school and SPIRIT values both in and out of lessons.

Students may be rewarded with:

SPIRIT points

Issued in and out of lessons when students are seen demonstrating the SPIRIT values.

Values points

Positive points issued when students are seen demonstrating the school values (Work Hard, Be Kind, Take Responsibility)

Praise Postcards

Issued for particular success in demonstrating the SPIRIT or school values

Reward Badges

Badges are issued for reaching each threshold of SPIRIT points and students proudly wear these on their blazers. Students wearing their badges have the privilege of going to the front of the queue at lunch time

Reward Events and Privileges

Numerous rewards events and privileges are available throughout the school year to acknowledge students that are both excelling and improving

Students are able to 'spend' their positive points on Class Charts on a range of items, experiences or privileges available on the school Class Charts 'store'.





Show that I give

everything a go and put a lot of effort in

I can manage

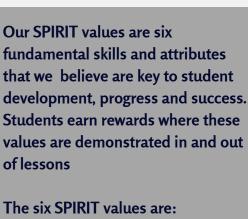
disrupt the learning of others















ATTENDANCE



Excellent attendance and punctuality is essential for social wellbeing and academic success

If a student's attendance is less than 97% then their attendance is not good enough. Where attendance is below 97% then we would expect this to be only for students with significant medical concerns.

Where poor punctuality and attendance is an issue, meetings with parents or carers will be arranged to ensure the right level of support and understanding is provided and that all parties are clear in respect of their responsibilities.

Parents and carers should only request a leave of absence in exceptional circumstances. Any holiday requests during term time will be refused.

STUDENT EXPECTATIONS

Students will:

- work hard to try and achieve 100% attendance
- attend school every day
- arrive punctually to school and attend morning standing assembly at 8:40am
- arrive to all of their lessons on time
- take responsibility for their punctuality and attend the consequences issued due to persistent lateness to both school and lessons

ATTENDANCE MONITORING AND FOLLOW UP

The Coleshill School uses Studybugs to report, record, monitor and follow up on student attendance.

All Parents and Carers are required to download the Studybugs app or use the Studybugs website (www.studybugs.com) and set up an account linked to their child at The Coleshill School.

All student absence should be reported via the Studybugs app or website before 8:30am each day.

Studybugs will automatically message parents and carers if a student is absent and this has not been reported to the school to ensure we receive confirmation of absence. The Coleshill School attendance team will follow up with same day phone calls where no confirmation is provided.

Parents and carers will also receive automated alerts from Studybugs regarding their child's attendance and when this reaches a threshold of concern. Studybugs will also automatically send praise alerts to acknowledge improved attendance.



UNIFORM



Uniform is an essential part of school life that helps students to feel a sense of belonging and pride in their school community.

Students are expected to wear full and correct uniform every day, reinforced by our expectation that they 'take responsibility' for their organisation and preparedness for school.

Where uniform is incorrect, students may borrow uniform from the school for the day. Alternatively, parents and carers will be asked to bring correct uniform to school. Failing this, and without good reason, students will be expected to attend an appropriate consequence in order to ensure all students take pride in their appearance and adhere to school expectations.

THE COLESHILL SCHOOL UNIFORM

- The Coleshill School Blazer (Worn at all times around school)
- White Shirt
- The Coleshill School Tie (In your child's house colour)
- Plain black trousers (Straight cut or tailored not 'skinny' or tight fit) or plain black pleated skirt to the knee.
- Plain black shoes with black socks or tights
- Plain black v-neck jumper (Optional in addition to blazer. Must not be worn instead of blazer)

WHAT TO AVOID

The following items are not permitted in school

- Canvas shoes or trainers
- Shoes or trainers that are not plain black or polishable (No running or leisure style trainers)
- Open front shoes or 'Crocs'
- Skinny, tight fitting or cropped trousers
- Leggings
- Short skirts that are not knee length
- Tight fitting skirts
- Hoodies or sweatshirts
- Caps or hats
- Balaclavas
- Excessive ear piercings
- Hooped or hanging earrings
- Ear stretchers or expanders
- Facial piercings
- Excessive jewellery
- Extreme nail extensions
- Over the shoulder pouches or bum bags

UNIFORM MONITORING

- Student uniform will be checked as students enter school each morning
- Staff will further check student uniform at morning standing assembly
- Pastoral Teams will support Form Tutors during this time to ensure infringements are corrected and the appropriate follow up is agreed
- Staff will check student uniform at the start and end of each lesson
- Students will only take their blazers off with the permission of their class teacher
- Students will ensure their uniform is correct throughout the school day
- Students will wear full and correct uniform if they need to leave lesson for any reason
- Students will receive negative 'standards marks' if they do not meet the school expectations

P.E. KIT







FOR EVERY PE LESSON STUDENTS SHOULD HAVE:

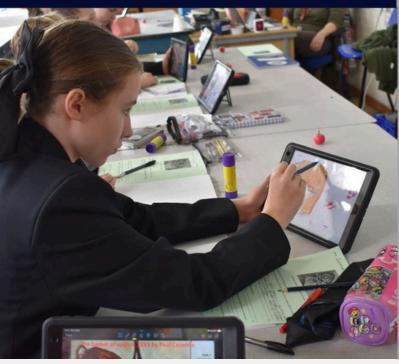
- PE T-shirt (With house colour trim)
- PE Half-Zip top (With house colour trim)
- The Coleshill School branded tracksuit bottoms or The Coleshill School branded shorts
- For girls, The Coleshill School branded leggings or cycling shorts are options in addition to shorts or tracksuit bottoms.
- The Coleshill School branded hoodie only to be worn for PE lessons where non-contact sports are taking place. This hoodie is not to be worn around school outside of PE lessons.
- Trainers suitable for indoor and outdoor use

PE KIT REMINDERS

- Students only need to bring their kit to school on the days that they have PE lessons
- If a student forgets their PE Kit they will be asked to borrow PE kit from the school so that they can take part
- Failure to do this will result in a consequence being issued
- Additionally, if PE kit is inappropriate or incorrect then a consequence will be issued
- Students must take responsibility for their PE Kit when they bring it to school. They are expected to keep it with them throughout the school day and as such it should be in a suitable bag and be appropriately labelled with their name



EQUIPMENT



We expect students to take responsibility for their preparedness and organisation and be ready to learn each day by attending school with the following equipment:

- School bag (backpack NOT pouch) School bag must be able to hold A4 exercise books, iPad and PE Kit
- Pencil case
- Black pen x2
- Red pen x2
- Pencil x2
- Eraser
- Ruler
- Scientific calculator
- Protractor
- Glue stick
- School iPad

MOBILE PHONES AND ELECTRONIC DEVICES

The Coleshill School does not permit students to use mobile phones, headphones or any other electronic devices on school site.

Mobile phones should be turned off and put away for the duration of the school day once students arrive on school site. Headphones should also be put away as students arrive on school site.

We operate a **Not Seen**, **Not Heard** policy in school. This means that if a mobile phone or electronic device is seen or heard at any point during the school day then it will be confiscated and returned to students at the end of the school day

If students refuse to hand over their mobile phone or electronic device then this will result in escalated consequences.

Parents and carers should support the school by not messaging or communicating with their child via mobile device during the school day as this will result in your child having their mobile device confiscated if caught. If your child needs a message passing to them please contact the school directly and we will ensure it gets to them.

Students must take responsibility for their mobile devices, headphones and electronic devices and be aware that by bringing them to school they do so at their own risk.

THE SCHOOL DAY ...

STANDING ASSEMBLY

What is it?

All students line up every morning at 8:40am on the playground with their tutor groups in alphabetical order. During this time standards checks are completed and Pastoral and Senior leaders give key messages and information in the form of a standing assembly.

Why do we do it?

This is done to reinforce a culture of high expectations with our students. The standing assembly allows issues around equipment, uniform and standards to be addressed before students come in the school building ensuring the focus is fully on their learning from the moment they enter. Additionally, it puts the onus on students taking responsibility for themselves and their preparation and organisation for school. It also enables us to communicate our values and ethos with students on a regular basis.



TIMINGS OF THE DAY



ENRICHMENT



WHAT DO WE OFFER?

We offer a wide range of enrichment activities for students encompassing a range of different interests. Whilst we offer a number of traditional sports clubs and activities that you may expect we also cater for those students that are more interested in creative, academic and non-traditional sports as well. For example, we currently have skateboarding, debate, homework and drama clubs that run regularly and have excellent participation.

Our enrichment offer increases often and is published for each half term on our school website and social media pages.

Students attending enrichment opportunities receive SPIRIT points and can use their participation towards their Children's University hours.

Enrichment activities are updated regularly and can be found at: https://coleshill.warwickshire.sch.uk/the-coleshill-learner/enrichment-activities/

DUKE OF EDINBURGH

The Duke of Edinburgh Bronze and Silver awards are proudly offered at The Coleshill School. This award remains extremely desirable to employers and unveirsities due to the experiences, character development and challenges is offers to students. We have a very experienced Duke of Edinburgh team that have seen through numerous cohorts of successful participants and have led on wide-ranging character building expeditions.



CHILDREN'S UNIVERSITY

- At The Coleshill School we are proud to lead Children's University across our ATLP trust. Our aim is to engage, inspire and help children to learn through structured, quality assured, extra curricular learning. Academic attainment is a crucial part of a child's life, but outside the classroom Children's University aims to engage, inspire and help all children to learn through a range of extra-curricular learning experiences.
- Each Year 7 student is given a 'Passport to Learning', in which students can collect 'stamps' and hours of accredited learning. Students receive an individual login to their 'Passport to Learning', which is accessed on a digital platform. They keep a record of their own activities outside the classroom in their passports, which records their hours of learning, whilst they see their interests build and skills develop. The hours achieved contribute to an award: a certificate, an Owl Pin Badge and a Gold Graduation at Birmingham University. Students can continue to participate in Children's university as they move through school.
- Our students can collect hours through a mixture of in-school activities, extracurricular opportunities and public learning destinations, for example: visiting a local National Trust site. Our very own Children's University ATLP newsletter will also provide opportunities to gain more hours, and will be circulated once every half term.



CURRICULUM

At The Coleshill School, our curriculum is designed to be inclusive and ambitious, helping students develop resilience and a love of learning. Our curriculum, taught by subject specialists, covers broad and rich content. This ensures students gain the knowledge and skills needed for future success. Key topics in each subject are carefully planned to achieve high goals, making sure all students can learn regardless of their starting point.

We believe in a curriculum that is inclusive and rich in knowledge. This belief guides how we design and teach our courses. Our goal is to make students culturally aware and ready to take active roles in society. We emphasise reading and using high-quality texts to improve literacy and academic skills.

Our curriculum helps students remember what they learn by building on previous knowledge and revisiting complex ideas. Teachers continually review and adjust the curriculum to fill knowledge gaps and address lost learning time.

Sixth Form

At our Sixth Form, we pride ourselves on fostering an enriching educational environment that inspires ambition and cultivates success. With a strong demand for places each academic year, both from our internal students and external applicants, we offer a diverse range of qualifications, including A Levels, vocational courses, and T Level qualifications.

Our dedicated staff provides excellent pastoral and wellbeing support, ensuring that each student is nurtured and guided throughout their academic journey. With tailored mentoring programs and comprehensive UCAS and careers guidance, we empower our students to make informed decisions about their futures.

Students in KS3 have the following lessons:

English, Mathematics, Science, History, Geography, Religious Education, Technology, Computer Science, MFL (French or Spanish), Art, Music, PE, PHSE & RSE, Drama.

Students in Year 10 and Year 11 are guided to choose four additional option subjects in addition to the compulsory English Language, English Literature, Mathematics and Science. They will also continue to receive Physical Education, PHSE, and form time.

All Key Stage 4 students will study either History or Geography

Students with SEND or other additional needs can access a full range of GCSE subjects.

To read more about our curriculum offer: https://coleshill.warwickshire.sch.uk/curriculum/

IPADS & E-SAFETY

SCHOOL IPADS

The Learning Futures initiative at ATLP schools provides every student with an iPad, ensuring equal access to educational opportunities both at school and home. These iPads allow students to engage in online research, study, and enhance their learning experiences.

We are committed to delivering the ATLP curriculum and high-quality teaching resources to all students, whether they are at home or in the classroom. The iPads come loaded with various educational applications, allowing pupils to extend their learning beyond traditional classroom settings.

As part of this programme, we expect all students to take responsibility for their iPads, ensuring they are well cared for. Students must bring their iPads to school every day, fully charged to last through the entire school day, as they are an essential part of daily equipment checks.

Learning Futures also prepares our students for future success by fostering a deep understanding of e-safety and proficient use of technology. This initiative provides a solid foundation for their continued education and career aspirations.



ONLINE SAFETY

Top Tips for Parents to Ensure Online Safety:

- Monitor Online Activity: Regularly check your child's online activity to ensure they are using the internet safely.
- Limit Social Media Use: Set boundaries for the amount of time your child spends on social media and encourage breaks from screens.
- Know the Legal Age: Be aware of the legal age for social media use (usually 13) and ensure your child adheres to these guidelines.
- Discuss Online Safety: Have open conversations about the importance of online safety and the potential risks associated with internet use.

Important Notice:

Instances of improper use of iPads will result in their removal, as outlined in the Behaviour and Relationships Policy available on the school website. Furthermore, students found misusing mobile phones or engaging in inappropriate social media activity related to the school will be prohibited from bringing their phones to school. We greatly appreciate the support of parents and carers in these matters.

iPads are monitored 24/7 by Smoothwall and Jamf software that tracks what students are doing on their iPads to prevent inappropriate use and to monitor safeguarding concerns.

SEND & INCLUSION

At The Coleshill school we prioritise inclusion to ensure all students have full access to their education.

If the school has any concerns about a student potentially needing special educational support we will promptly contact the parents or carers.

We collaborate closely with students who have SEND and their families to establish agreed outcomes and a plan for how to achieve them which includes regular progress reviews.

The SENDCo ensures that all school staff are informed of your child's needs and the strategies to meet those needs through passports, updates following reviews, SEND spotlight sessions with all staff and ongoing staff briefings.

The Inclusion team works very closely with the pastoral team and liaises with year leaders and form tutors on a regular basis. The form tutor remains the primary point of contact for all students.

OUR INCLUSION TEAM

- Mrs S Foster (SENDCo)
- Mrs E Towler (SENDCo)
- Mrs A Fryer (Strategic Lead for Autism)
- Miss V South (Strategic Lead for SEMH)
- Miss E Cowley (Strategic Lead for High Needs)

For more information and our SEND information report please visit: https://coleshill.warwickshire.sch.uk/parents/send-information/

The Local Offer can be found at: https://www.warwickshire.gov.uk/send

CAREERS

CAREERS AT COLESHILL

The Coleshill School is proud to have been awarded the Careers Mark Gold for our outstanding efforts in career education and providing diverse career exploration opportunities. Our extensive careers and employability programme is designed for students across all year groups. Resources cover a wide range of pathways, including T Levels, apprenticeships, and post-16 and post-18 options, with newsletters for parents and insights into local colleges, sixth forms, and apprenticeship providers.

WHAT ELSE DO WE OFFER?

One-to-One Careers Guidance

Year 11 students receive personalised career guidance through a series of one-to-one meetings with our Careers Lead. These discussions focus on exploring career interests and options, post-16 and post-18 pathways, and support for applications to colleges, sixth forms, and apprenticeships. Students in other year groups can also book appointments with the Careers Lead through their tutor.

Career Fairs and Talks

We organise an annual education fair and career fair where students can interact with representatives from various organisations including colleges, sixth forms, universities, and apprenticeship providers. These events, which also welcome parents, offer a wealth of information on numerous career paths. Throughout the year, we invite professionals from local and national organisations to deliver talks on career opportunities and industry insights, integrating these sessions into the curriculum through special events, lessons, and assemblies.

Work Experience for Year 10

Year 10 students participate in mock interviews conducted by local and national employers and are given the chance to arrange a week-long work experience placement, helping them to develop workplace readiness skills.

Unifrog Platform

The Unifrog platform is an essential tool for students making informed decisions about their futures. It features quizzes, webinars, and online courses, along with a comprehensive search facility for colleges, sixth forms, universities, apprenticeship opportunities, and part-time jobs. Each student has their own personal account and login to access these resources.

Future Fridays

Year 7 to 10 have 'Future Fridays' built in to their tutor time programme throughout the school year whereby they explore career opportunities and choices with their form tutor and consider what it is they may need to work towards in relation to a career that interests them.



WELLBEING

SUPPORTING STUDENT WELLBEING

At our school, we are deeply committed to ensuring the wellbeing and safeguarding of all our students. Our dedicated efforts in this area are supported by a robust and experienced safeguarding team that undergoes regular training and updates to stay abreast of best practices and emerging issues. Every member of our staff also receives up-to-date safeguarding training to ensure a consistent and comprehensive approach to student safety.

To help students feel supported, we provide each student with a trusted adult card. This card allows them to identify and connect with an adult in the school whom they feel comfortable approaching whenever they need assistance or support.

Our school benefits from a highly experienced and dedicated non-teaching pastoral team that focuses exclusively on student wellbeing and pastoral issues. Additionally, we have a strategic lead for Social, Emotional, and Mental Health (SEMH) who offers targeted SEMH support, interventions, and ongoing advice to both staff and students, ensuring a well-rounded approach to mental health and emotional wellbeing.

Our comprehensive Personal, Social, Health and Economic (PSHE) and Relationships and Sex Education (RSE) curriculum further supports student wellbeing by providing them with essential knowledge and skills to navigate their personal and social lives effectively.

We adopt a trauma-informed approach in all our interactions, with all staff trained to implement this approach daily. This means our school environment is sensitive to the needs of students who may have experienced trauma, and we work to provide a safe and nurturing environment for all.

TIPS FOR SUPPORTING STUDENT WELLBEING AT HOME

- Open Communication: Create a safe space for open communication where your child feels comfortable talking about their day, worries, or achievements. This can be done during meals, car rides, or even short walks together.
- Quality Time: Dedicate quality time each day to connect with your child without distractions like screens. Engage in activities they enjoy, listen actively, and show genuine interest in their lives.
- Healthy Habits: Promote healthy sleep patterns, a balanced diet, and regular physical activity. These habits contribute to better focus, mood regulation, and overall well-being.
- Positive Reinforcement: Celebrate your child's efforts and achievements, big or small. This builds their confidence and motivates them to keep learning and growing.
- Manage Stress: Help your child develop healthy coping mechanisms to manage stress. Techniques like relaxation exercises, mindfulness practices, or spending time in nature can be beneficial.