



Dear Parents / Carers

I do hope that you and your families are keeping safe and well.

I am writing to explain The Coleshill School's process of administering A Level and Level 3 BTEC results for 2020.

I am sure that you can appreciate that results days will have to be amended this year to ensure that we are adhering to effective social distancing and protective measures to keep all of our students and staff safe during this unprecedented time. Whilst 'posting' out your son/daughters results is an option, we feel as a school and as a trust, that we would like our students to have the opportunity to come into school and receive their results face to face; this human contact is very important to us. These results represent a great deal of hard work and preparation and we feel we owe it to our young people to give them this opportunity.

However, we will have to control this very carefully and have put in place a number of key protective measures. We apologise for the structured way in which this is communicated to you, but we have to be sure that our schools remain safe and secure.

On **Thursday 13th August** we are opening the school for the collection of A' Level results to our Year 13 students. To limit the number of students on site at any one time, we are allocating timings and we would stress it is important these timings are kept to, to ensure we can socially distance safely. Students will be able to collect their results from the hall, which will be accessed by the side doors by F Block. There will be staff on site directing students upon their arrival. The timings are:

Students with surnames A-F	9:00 – 9:30am
Students with surnames G-M	9:30 – 10:00am
Students with surnames N-Z	10:00 – 10:30am

Unfortunately, we will only be allowing students to come into school to collect their results. This is to ensure that we keep people in the building to a minimum. If there are extenuating circumstances why you need to accompany your child, please email Julie Hodgkinson Exams Officer at hodgkinson.j@thecoleshillschool.org and this will be considered. Parents must remain at a safe place outside the building if they are transporting students to school and must adhere to social distancing guidelines.

If your son or daughter is unable, or would rather not come into school for their results, they will be posted home later that afternoon. Alternatively, we intend to make the results available via student Go4schools accounts from 11.00am on Thursday 13th August. If your son or daughter intends to view their results on Go4Schools, it would be useful for them to check in advance that they remember their login details. If they have forgotten their password they can be sent a new one by:

- going to www.go4schools.com.
- click on 'Students' (in the top right)
- click on 'Forgotten your Password?'
- enter their school email and they will be sent a link to reset the password
- if they have forgotten their Coleshill email addresses or passwords, then they need to email passwords@thecoleshillschool.org with their FULL NAME and year group.



Results will be shown on Go4sSchools in the 'exam result' column. Unfortunately, we are unable to allow parents to collect or view their child's results on their behalf and so this information will need to be accessed by your son or daughter themselves.

With the cancellation of exams this summer as a result of the global pandemic, there are a number of things that are different about this summer's results days. Firstly, we have been instructed by Ofqual, that **sharing of centre assessed grades or rank order positions that we submitted to the exam board with parents or students would be considered to be exam malpractice**. We anticipate being busy with students, supporting them as they embark on the next phase of their academic career **and will not be in a position to share this data with students or parents on results day itself**. Secondly, **exam boards are not allowing enquiries and appeals about exam results in the usual way**. Instead, there is only the option to appeal on the grounds of an administrative error. To address this, **we are setting up a dedicated email account**, which will be monitored daily throughout the exam results period. **If students have any queries about their exam results they should contact us on this email** please exams@thecoleshillschool.org. We will also put this link on the school website. It is important for any queries your son or daughter may have to be directed here, rather than to their subject teachers or Heads of Department, as staff will not be able to answer questions on the exam results.

Further to the collection of their results, Glynn Owen, Head of Sixth Form, will be available on the day to offer any advice or support to those students who have not secured a further educational placement, or who may have some questions about their next steps.

We wish you all a very pleasant Summer break when it arrives and thank you, as ever, for your understanding and cooperation at this time.

Kind Regards

Ian Smith-Childs

Ian Smith-Childs
Headteacher